Mahatma Gandhi University
MEGHALAYA
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SYLLABUS MANUAL

TRADITIONAL PROGRAMME
# PROGRAMME CODE— 717

## Master of Arts in Public Administration (MAPA)

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3.2 Boards and Directorates in the State of Rajasthan
   3.2.1 Revenue Board
3.2.2 Rajasthan State Electricity Board
3.2.3 Directorate of Agriculture
3.2.4 Directorate of Education
3.3 Administrative Reforms Commission (ARC) Report Separate Focus On Administrative Organization
3.3.1 Separate Focus on Policy Making and Implementation
3.3.2 Recommendations
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3.7 Answers to ‘Self-Assessment Questions’
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UNIT 4 PERSONNEL ADMINISTRATION
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4.3 Institution of Lokayukta and Good Governance in Rajasthan
4.3.1 ARC Recommendations on Ethics in Governance
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4.4 Administrative Reforms Commission (ARC) Report and Recommendations on Personnel Administration
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5.1.3 Functions of a Collector
5.1.4 ARC Recommendations on the Office of the District Collector
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5.3 District Revenue Officer and Revenue Divisional Officer (RDO)
5.3.1 Conversion of Agricultural Land for Non-Agricultural Purposes in Rural Areas Rules, 1992
5.3.2 Rajasthan Land Revenue (Allotment of waste land for bio-fuel plantation and bio-fuel based Industrial and processing unit) Rules, 2007
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5.4 Tahsildar, Revenue Inspector and Village Administrative Officer
5.4.1 Tahsildar
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3.4.4 Court of Enquiry
3.5 Arbitration and Adjudication
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3.5.3 Adjudication
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3.16 Further Reading/References

UNIT 4 TRADE UNIONS: PROBLEMS AND ROLE OF INDIAN TRADE UNIONS

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4.2 Trade Unions and Their Growth
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4.3 Economic, Social and Political Conditions
4.4 Theories of Trade Unionism
4.5 Aims and Objectives of Trade Unions
4.6 Structure and Governing of Trade Unions
4.6.1 Some Disturbing Aspects of Outsiders in the Union
4.6.2 Disqualification of Office Bearers
4.6.3 Ceiling on Holding Offices in Trade Unions
4.6.4 Duration of Time for Election as Office-bearers/Members of Executive
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4.6.6 Inter-union and Intra-union Rivalries
4.7 Recognition and Leadership
4.7.1 The Need for Recognition of Trade Unions
4.7.2 Recognition of Trade Unions in Retrospect
4.7.3 Law and Practice Relating to Recognition of Trade Unions Constitution and Recognition of Trade Unions
4.8 Finances and Membership
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4.9 Compulsory vs Voluntary Membership
4.10 Political Activities
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4.11.1 Immunity from Criminal Conspiracy; 4.11.2 Immunity from Civil Actions
4.11.3 Enforceability of Agreements
4.12 Legislation
4.12.1 Need to Form Trade Union
4.12.2 Mode of Registration; 4.12.3 Powers of the Registrar
4.12.4 Minimum Requirement with Regard to the Membership of a Trade Union
4.12.5 Cancellation and Deregistration of a Registered Trade Union
4.12.6 Appeal; 4.12.7 Change of Name, Structure and Dissolution
4.12.8 Submission of Returns; 4.12.9 Penalties and Procedures
4.12.10 Membership Subscription: The Legal Response
4.13 Majority and Minority Unions
4.14 Social Responsibility
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3.6 Summary
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3.8 Self-Assessment Questions
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UNIT 5 MISCELLANEOUS
5.1 French Council of State
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